



MILLENNIUM CHALLENGE ACCOUNT – COTE D'IVOIRE

REQUEST FOR PROPOSALS

REF: CNPC/Consult/QCBS/013bis

**Procurement of Environmental and Social Oversight Consultant
(ESOC) Services for the Skills for Employability and Productivity
Project (SKILLS)**

MINUTES OF THE PRE-PROPOSAL CONFERENCE

April 5th, 2019

MINUTES OF THE PRE-PROPOSAL CONFERENCE

RFP REF.	CNPC/Consult/QCBS/013bis
Procurement	Procurement of Environmental and Social Oversight Consultant (ESOC) Services for The Skills for Employability and Productivity Project (SKILLS)
Selection Method	Quality and Cost Based Selection (QCBS)
Date	April 5 th , 2019
Location and Time	www.zoom.us at 2.00pm Abidjan Time

Were present:

MCA-Cote d'Ivoire:

1. Lambert Kouassi, Procurement Expert
2. Florent A. BOTTO, Environmental and Social Assessment Expert

CARDNO as Procurement Agent:

Rachida Berri, Senior Procurement Specialist

The agenda was as follows:

- Overview of MCA-Cote d'Ivoire Projects
- Procurement Presentation of ESOC/Skills
- Technical Presentation of ESOC/Skills;
- Questions/Answers.

I. Procurement Presentation

After thanking and welcoming the participants for their presence, the Procurement Agent Specialist delivered a presentation on the contents of the ESOC/Skills RFP, MCC Procurement Principles, the ESOC/Skills method of procurement (Quality and Cost Based Selection), & salient practices in meeting MCC Program Procurement Guidelines (see attached Annex).

II. Technical Presentation

The MCA-Cote d'Ivoire Environmental and Social Assessment Expert delivered a PowerPoint presentation on the overview of MCA-Cote d'Ivoire Skills Project, explaining the scope of services that are expected from the ESOC/Skills Consultant (see attached Annex), and highlighting tasks planned in this assignment. This presentation is a summary as detailed information can be found in the RFP, with additional information within this report and responses to request for clarifications.

III. Questions and Answers

Upon completion of the presentations, the Consultants were invited to ask questions.

Only one question was raised by a participant and clarified by MCA-Cote d'Ivoire representatives as indicated below. It was however requested, that all representatives of the Consultants to write down their questions in "Chat Section" of Zoom platform, in order that a formal written clarification may be prepared.

All the questions shall be considered in the said clarification and sent to all registered Consultants.

Question/Answer

Question n°1:

Is this ESOC Consultant 'Services will cover the Abidjan Transport Project Activities?

Answer n°1:

No. The ESOC Consultant 'Services will be contracted separately by MCA-Côte d'Ivoire for the two projects - one to perform ESOC ATP Activities and the second one to perform ESOC Skills Activities.

Annex: PowerPoint Procurement and Technical presentation **in a separate file**