



**COMITE NATIONAL POUR LA MISE EN ŒUVRE DU PROGRAMME
COMPACT DU MILLENNIUM CHALLENGE CORPORATION
(CNPC-MCC)**

REQUEST FOR PROPOSALS

REF: CNPC/Consult/FBS/022

**Procurement of Environmental and Social Oversight Consultant
(ESOC) Services for the Abidjan Transport Project (ATP)**

MINUTES OF THE PRE-PROPOSAL CONFERENCE

September 2018

MINUTES OF THE PRE-PROPOSAL CONFERENCE

RFP REF.	CNPC/Consult/FBS/022
Procurement	Procurement of Environmental and Social Oversight Consultant (ESOC) Services for the Abidjan Transport Project (ATP)
Selection Method	Fixed Budget Selection (FBS)
Date	September 10 th 2018
Location and Time	www.zoom.us at 13:00pm Abidjan Time

Were present:

CNPC/MCA-Cote d'Ivoire:

1. Lambert Kouassi, Procurement Expert
2. M'Baye Mamadou Moustapha, Transport Expert

CARDNO as Procurement Agent:

1. Celine Serot, Procurement Agent Manager
2. Rachida Berri, Senior Procurement Specialist

Consultants – See attendance list in Annex 1.

The agenda was as follows:

- Overview of MCA-Cote d'Ivoire Projects
- Procurement Presentation of ESOC/ATP
- Technical Presentation of EOSC/ATP;
- Questions/Responses.

I. Introduction

The MCA-Cote d'Ivoire Procurement Expert acting as Interim Procurement Representative welcomed and thanked all the attendees for their presence. He explained briefly the reason of the meeting and presented an overview of MCA-Cote d'Ivoire projects.

II. Procurement Presentation

The Procurement Agent Manager delivered a presentation on the contents of the ESOC/ATP RFP, MCC Procurement Principles, the ESOC/ATP method of procurement (Fixed Budget Selection), & salient practices in meeting MCC Program Procurement Guidelines (see attached Annex – 2).

III. Technical Presentation

The MCA-Cote d'Ivoire Transport Expert delivered a PowerPoint presentation on the overview of MCA-Cote d'Ivoire ATP Project, explaining the scope of services that are expected from the ESOC Consultant (see attached Annex – 2), and highlighting tasks planned in this assignment. This presentation is a summary as detailed information can be found in the RFP, with additional information within this report and responses to request for clarifications.

IV. Questions and Answers

On completion of the presentations, the Consultants were invited to ask questions.

Different points were raised by the Consultants and briefly clarified by MCA-Cote d'Ivoire representatives. It was however requested, that all representatives of the Consultants to write down their questions in "Chat Section" of Zoom platform, in order that a formal written clarification may be prepared. Questions and Answers attached in Annex- 3.

All the questions shall be considered in the said clarification and sent to all registered Consultants.

Annexes:

- Annex 1: Attendance Sheet
- Annex 2: PowerPoint Procurement and Technical presentation **in separate file**
- Annex 3: Questions and Answers **in separate file.**

Annex 1 - Attendance Sheet

Topic	Start Time	End Time	Duration (Minutes)	Participants	Name (Original Name)	Join Time	Leave Time
Procurement of Environmental and Social Oversight Consultant (ESOC) Services for the Abidjan Transport Project (ATP) Pre-Proposal conference	9/10/2018 13:16	9/10/2018 15:06	110	19	cOULIBALY bAKARY	9/10/2018 13:16	9/10/2018 14:12
	9/10/2018 13:16	9/10/2018 15:06	110	19	paul.picard	9/10/2018 13:49	9/10/2018 13:50
	9/10/2018 13:16	9/10/2018 15:06	110	19	Celine Serot (Host)	9/10/2018 13:50	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	USER	9/10/2018 13:53	9/10/2018 14:16
	9/10/2018 13:16	9/10/2018 15:06	110	19	paul.picard	9/10/2018 13:55	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	Adrian Mill# Moore Stephens	9/10/2018 13:58	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	Rachida Berri	9/10/2018 14:00	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	33486156000	9/10/2018 14:03	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	hp PROBOOK11	9/10/2018 14:08	9/10/2018 14:10
	9/10/2018 13:16	9/10/2018 15:06	110	19	ADIARRA	9/10/2018 14:10	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	USER	9/10/2018 14:25	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	herve.sokoudjou	9/10/2018 13:24	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	Francois TRUDEAU	9/10/2018 13:53	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	Jack	9/10/2018 13:56	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	bankoleallibay	9/10/2018 13:57	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	sylvie SOUCHON	9/10/2018 14:00	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	EFJ595	9/10/2018 14:00	9/10/2018 15:06
	9/10/2018 13:16	9/10/2018 15:06	110	19	Manuela Lapadat	9/10/2018 14:01	9/10/2018 15:06
9/10/2018 13:16	9/10/2018 15:06	110	19	Gregory Shaw	9/10/2018 13:57	9/10/2018 14:51	