



Millennium Challenge Account Côte d'Ivoire

Environmental and Social Oversight Consultant (ESOC) Services for the Abidjan Transport Project (ATP)

Pre-Proposal Meeting: September 10th, 2018

Procurement Agent

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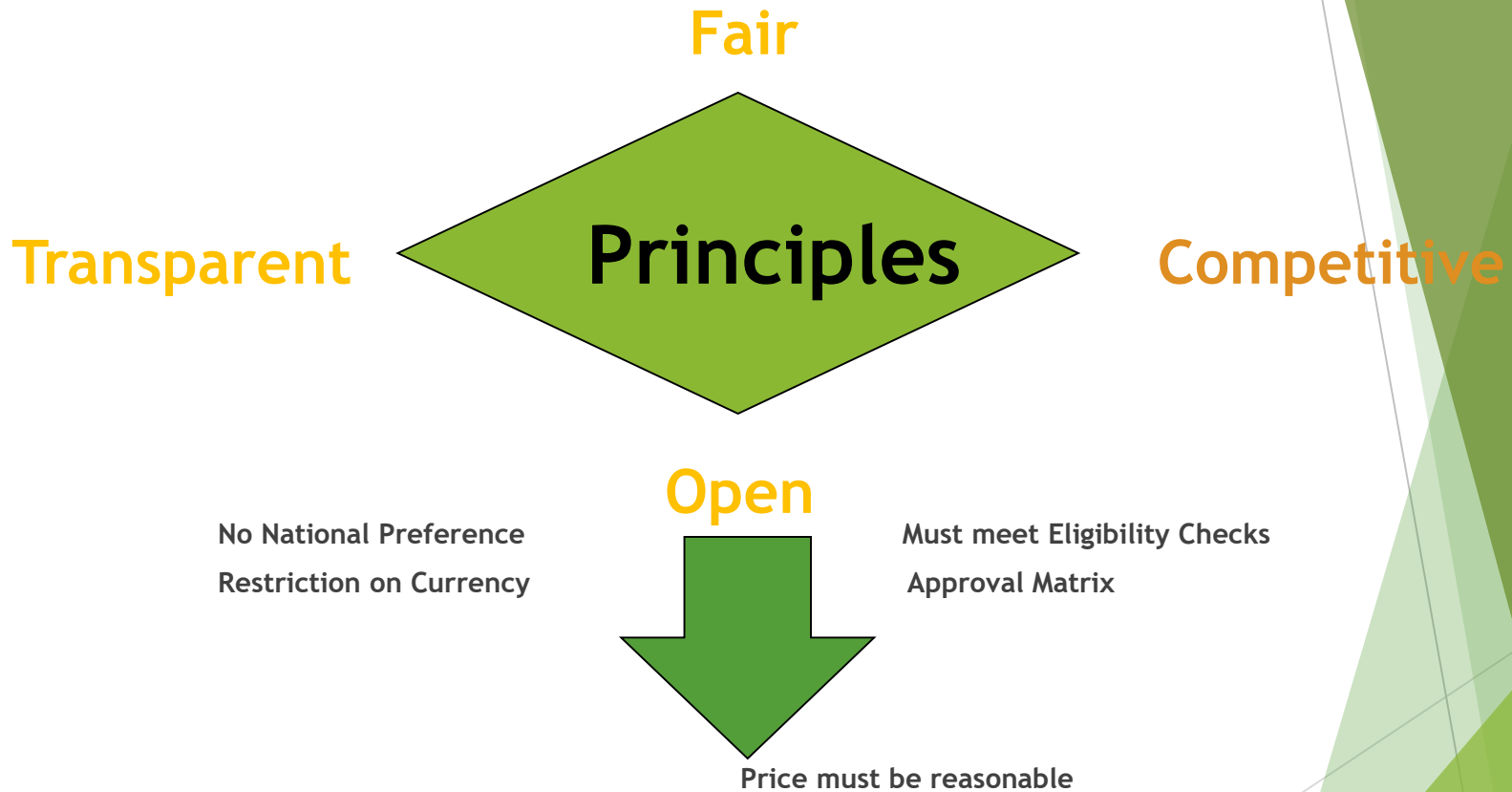
HOW IS PROCUREMENT ORGANIZED ?

- ▶ **MCC** : Millennium Challenge Corporation: Provider of the Grant
- ▶ **MCA-CI** : Millennium Challenge Account Côte d'Ivoire: Management of the Fund
- ▶ **Procurement Agent (PA)**: Contracted to carry out the procurement processes on behalf of the MCA-CI
- ▶ **Fiscal Agent (FA)**: Contracted to administer the finances of the MCA-CI

PROCUREMENT PROCESS

HOW DO WE PROCURE ?

MCC Program Procurement Guidelines



SUCCESSFUL COMPACT

MCC Procurement Core Principles

- ❑ **Open, fair, and competitive** procedures used in a transparent manner to solicit, award, and administer contracts to procure goods, works, consultant, and non-consultant services;
- ❑ Solicitations based on **clear and accurate descriptions** of the goods, works, consultants, or non-consultant services to be acquired;
- ❑ Contracts awarded only to **qualified** and **capable** suppliers and contractors with **capability and willingness** to perform the works in most cost **effective and timely** basis.
- ❑ No more than a **commercially reasonable** price shall be paid
- ❑ **No Preference treatment** shall be given to any contractor or group of Contractors

- *These Principles Underpin the MCC Program Procurement Guidelines*

Procurement Selection Method

Fixed Budget Selection (FBS)

- Used for the selection of consultants (Firms)
 - Two-envelope System : Technical and Financial
 - During technical evaluation, each Proposal will be given a technical score (St). A Proposal may be rejected at this stage if it does not respond to the RFP or if it fails to achieve the minimum technical score
 - Strict adherence to Evaluation Grid (Marks Awarded according to the Grid/ Evaluation Criteria)
 - Financial Proposals for unselected technical proposals will not be opened.
 - **The firm that submitted the highest ranked Technical Proposal within the budget which did not get a negative determination during the verification of the market-reasonableness of the prices offered will be invited for negotiations**
- Duration of FBS : 4 Months

Specific Requirements to PPG Price Reasonableness Analysis

- ▶ **What is the Policy?:** “No more than a commercially reasonable price, shall be paid to procure goods, works, consultant and non-consultant services.”
- ▶ **Why?:** To ensure quoted prices of selected contractor/supplier/consultant are neither unreasonably high nor unreasonably low
 - Also to make sure that:
 - **MCC Funds will be used in a cost-effective manner**
 - **The selected contractor/supplier/consultant will be able to meet the requirements of the procurement.**
- ▶ **When?:** Shall be conducted on the potential winner’s price

Eligibility Criteria

- ▶ Country Eligibility: Individuals and Firms from all countries except those subject to sanctions or restricted by law or policy of the U.S.A. or the U.N security council
- ▶ Firm including their Associate and Sub-Consultant / Individual Eligibility on the following lists:

World Bank Debarred List:	http://web.worldbank.org/external/default/main?theSitePK=84266&contentMDK=64069844&menuPK=116730&pagePK=64148989&piPK=64148984
SYSTEM FOR Award Management (SAM)	http://www.sam.gov
US Govt Consolidated Screening List	https://www.export.gov/csl-search

DEBRIEFING PROCESS

► Debriefing Exercise

- Within two business days of the notification of technical scores and/or award of contract, any bidder/consultant wishing to ascertain the grounds on which its proposal was not selected, may request an explanation from MCA Côte d'Ivoire as to why it was unsuccessful.
- MCA Côte d'Ivoire shall promptly provide the explanation as to why such Bid/proposal was not selected, in writing and/or in a debriefing meeting within three (3) Business Days of receiving the request for Debriefing.
- This should assist Bidders/Consultants in improving future Bids/Proposals



Millennium Challenge Account Côte d'Ivoire

The Interim Bid Challenge System (BCS)

First Level Review: Accountable/MCA-CI
Second Level Review: MCC



9/10/2018

Overview of the RFP

Includes the following Sections:

Section I: Instructions to Consultants

This section provides information to help potential Consultants prepare their Proposals.

It also provides information on the submission, opening, and evaluation of Proposals and on the award of the proposed Contract.

Section II: Proposal Data Sheet (PDS)

This section includes provisions that are specific to this procurement and that supplement Section 1, Instructions to Consultants.

Section III: Qualification and Evaluation Criteria

This section specifies the qualifications required of the Consultant and the criteria which will be used to evaluate the Proposal.

Overview of the RFP

Section IVA: Technical Proposal Forms

This section provides the Technical Proposal Forms which are to be completed by the candidate and submitted in a separate envelope as part of a potential candidate's Total Proposal.

IMPORTANT NOTE

Consultant needs to include the following document as Annexes to TECH-1:

- ▶ Power of Attorney demonstrating that the person signing has been duly authorized to sign the Proposal on behalf of the Consultant and its associates;
- ▶ Letter(s) of Incorporation (or other documents indicating legal status); and
- ▶ Joint Venture or Association Agreements (if applicable, but without showing any Financial Proposal information).

Overview of the RFP

Section IVB: Financial Proposal Forms

This section provides the Financial Proposal Forms which are to be completed by a potential Consultant and submitted in a separate envelope as part of a potential Consultant's total Proposal.

IMPORTANT NOTE

- ▶ In form FIN 3, names of activities (phase) should be the same as or correspond to the ones indicated in the second column of Form TECH-10 (project management is supposed to be included at task level and is not considered as a separate activity).
- ▶ Form FIN-4 shall be filled in for the same Key Professional Personnel and other Personnel listed in Forms TECH- 8 and 9. Indicate separately person-monthly rates for home and field work. Provide fully loaded prices (including international travel, communication, local transportation, office expenses, and shipment of personal effects, direct and indirect rates and profit).

Overview of the RFP

Section V: Terms of Reference

This section includes the detailed Terms of Reference for this procurement that describe the nature, tasks and duties of the consultant services to be procured.

PART 2: Contract Agreement:

- I Contract Agreement
- II General Conditions of Contract
- III Special Conditions of Contract
- IV Appendices

IMPORTANT NOTE

- ▶ **Conditions of Contract are not subject to negotiations. The Consultant should review the Conditions of Contract, by submitting a proposal, the Consultant is deemed to agree to those conditions.**

Overview of the RFP

Electronic submission of Proposals

- ▶ Each Consultant will be provided a File Request Link (via email) and shall use the said link to submit its Entire Proposal. For the avoidance of doubt, Entire Proposal = Technical Proposal + Financial Proposal. The File Request Link shall expire on the proposal submission deadline, specified in ITC 18.1.
- ▶ Financial Proposals shall be password-protected for access i.e. the pdf file(s) cannot be opened without the password. See instructions in Annex 1 to Section II.
- ▶ The Technical and Financial Proposals shall be submitted in separate pdf(s) files/folders/zipped folders and not exceed 10GB each.
- ▶ Consultants are informed that the capability of their internet bandwidth will determine the speed in which their proposals are uploaded via the File Request Link. Consultants are therefore advised to commence the process of uploading their proposals via the File Request Link in good time before the proposal submission deadline.

Overview of the RFP

Electronic submission of Proposals

- ▶ Consultants who attain the minimum technical pass-mark required to pass shall be asked to provide the passwords for their Financial Proposals at a later date. Consultants who send in their passwords for their Financial Proposals before being officially requested to do so shall have their proposals rejected.
- ▶ The Technical and Financial Proposals shall be submitted via the File Request Link only. Proposals submitted by email shall not be accepted. Also, only Entire Proposals shall be submitted by the proposal submission deadline. A Consultant who submits only the Technical Proposal or only the Financial Proposal shall have its Proposal rejected. Similarly, a Consultant who submits only its Technical Proposal by hard copy and only the Financial Proposal electronically - or vice versa - shall have its Proposal rejected.
- ▶ Consultants should use the filename framework for the Proposals as instructed in Annex 1 to Section II.

Overview of the RFP

❖ Dates to remember:

No.	Description	Date
1	Request for Clarifications	Clarifications may be requested by e-mail not later than: October 1 st , 2018
2	MCA-CI will respond	Responses shall be October 5 th 2018.
3	Submission Date	Proposals must be submitted no later than 13:00pm Abidjan time on October 15, 2018.
4	Technical Proposals Opening	Technical Proposals will be opened publicly at 13:30pm Abidjan time in Abidjan, October 15, 2018 via web conference.

SCOPE OF SERVICES

Overall duties of the ESOC

- ▶ provide assistance to MCA-Côte d'Ivoire/CNPC in managing the environmental, social and health and safety risks of the ATP from planning to design to construction, operation, and maintenance through the Compact closure period.
- ▶ The ESOC shall prepare and implement a Stakeholder Engagement Plan (SEP) for the design and construction phases of the Compact and to establish and document a database that will compile data on stakeholder engagement activities undertaken by other consultants, supervising engineers, contractors and partners

Specific duties of the ESOC

Task 1 - Service Initiation

- ▶ organize and facilitate a kick-off meeting with MCA-Côte d'Ivoire/CNPC;
- ▶ establish its program head office in Abidjan with provision of staff accommodation, vehicles, furniture, equipment, computers, tablets, consumables, utilities and all other items
- ▶ prepare and submit an initial detailed ATP ESP Program Work Plan

Task 2 - A Memo on the presence of Indigenous Peoples in the project zone - IFC PS 7

- ▶ conduct an assessment of the potential presence of Indigenous Peoples in the project zone

Task 3 - ATP Strategic Climate Change Analysis

- ▶ A review and analysis of CI transportation / road network management policy
- ▶ An assessment of project vulnerability to climate change
- ▶ Assess the combined impact of increased vehicle trips and improved traffic flows on vehicle emissions

Specific duties of the ESOC

Task 4 - Environmental and Social Management System

- ▶ The ESOC will support MCA-Côte d'Ivoire/CNPC in the training of staff assigned to lead / participate in the implementation of the ATP ESMS.
- ▶ The ESOC will support MCA-Côte d'Ivoire/CNPC in the implementation, further development, refinement, monitoring, and continuous improvement of the ESMS

Task 5 - Oversight Services:

- ▶ Environmental and Social Assessment Oversight
- ▶ Resettlement Oversight
- ▶ Gender and Social Inclusion Oversight
- ▶ Health and Safety Oversight

Task 6 - Stakeholder Engagement

- ▶ Development and Implementation of Stakeholder Engagement Plans (SEPs)
- ▶ Grievance Management program
- ▶ Training

Specific duties of the ESOC

Task 7 - Data and GIS Management Services

- ▶ Create a centralized geospatial data sharing platform, hosted on ArcGIS Online
- ▶ Develop a digital field data collection system using GPS-enabled tablets or smartphones

Task 8 - Program Close-Out

- ▶ Conduct the preliminary environmental and social reception of the works
- ▶ Review and approve safety and emergency equipment
- ▶ Carry out an ESHS review
- ▶ Conduct an environmental, social health and safety audit
- ▶ Conduct a resettlement audit
- ▶ Carry out a “Close-out Workshop”

Main deliverables

- ▶ *Inception Report*
- ▶ *Workplan*
- ▶ *Memo on the presence of Indigenous Peoples in the project zone - IFC PS 7*
- ▶ *ATP Strategic Climate Change Analysis*
- ▶ *ESMS and SEP*
- ▶ *RAP Implementation Terms of References*
- ▶ *Guidelines for Training and Capacity Building Design in the Transport Sector / training*
- ▶ *Monthly Progress Report*
- ▶ *Program Closeout Report*
- ▶ *Project Atlas and Database*
- ▶ *Special Reports and Other Deliverables*

**LETS WORK TOGETHER
AND IMPLEMENT THE
*COMPACT!!!***

THANK YOU!!!!!!

