



**COMITE NATIONAL POUR LA MISE EN ŒUVRE DU PROGRAMME COMPACT
DU MILLENNIUM CHALLENGE CORPORATION
(CNPC-MCC)**

RFP Addendum No. 02

**Procurement of Environmental and Social Oversight Consultant
(ESOC) Services for the Abidjan Transport Project (ATP)**

Référence: CNPC/Consult/FBS/022

Issued on: October 04, 2018

This Addendum N° 02 to the RFP Ref. CNPC/Consult/FBS/022 is issued in accordance with Instructions to Consultants (ITC) - Clause 9.3, to amend the (i) Request For Proposals (RFP) in accordance with the revision of the Standard Bidding Document Services by MCC related to **electronic submission** of Proposals and (ii) Terms of Reference.

The referenced RFP is modified as follows:

Section I. Instructions to Consultant – D. Submission and Opening of Proposals

➤ Delete Clause ITC 17. Sealing and Marking of Proposals in its entirety and replace with:

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|--------------------------------------|--|
| 17. Sealing and Marking of Proposals | 17.1 Technical and Financial Proposals shall be submitted electronically. No hard-copy submission is permitted. |
| | 17.2 The submission letters for the Technical Proposal and for the Financial Proposal should respectively be in the format shown in (Form TECH-1) and (Form FIN-1). |
| | 17.3 If required in the PDS , the authorized representative of the Consultant signing the Technical and the Financial Proposals shall provide within the Technical Proposal an authorization in the form of a written power of attorney demonstrating that the person signing has been duly authorized to sign on behalf of the Consultant, and its Associates. |
| | 17.4 Consultants shall be provided with a File Request Link (FRL) upon requesting the RFP which shall be used to submit the Entire Proposal. For the avoidance of doubt, “Entire Proposal” means Technical Proposal and Financial Proposal. A Consultant who submits only the Technical Proposal or only the Financial Proposal shall have its submission rejected. |
| | 17.5 Only one copy each of the Technical Proposal and Financial Proposal shall be submitted. This copy shall be construed to be the Original. |
| | 17.6 The File Request Link shall expire on the proposal submission deadline, specified in ITC 18.1. The Technical and Financial Proposals shall be submitted solely via the File Request Link. Submissions by hard copy or by email are not acceptable and shall culminate in Proposal rejection. The File Request Link can be used more than once to submit additional documents. |
| | 17.7 All submitted documents (whether as standalone files or files in folders) shall be in PDF format. The |

Technical and Financial Proposals shall be submitted in separate PDF files, folders or zipped folders, and shall each not exceed 10GB.

17.8 The Financial Proposals shall be password-protected PDFs, while the Technical Proposals remain ordinarily accessible PDF documents that open when double-clicked. The password to open the Financial Proposals shall remain with the Consultants until requested by the MCA Entity for the sole purpose of formal opening of Financial Proposals and that request shall only be made for Consultants who attain the minimum technical score required to pass. Consultants who send in their passwords to open the Financial Proposals before being officially requested to do so shall have their Entire Proposal rejected.

17.9 The MCA Entity shall not be responsible for misplaced or mis-sent proposals submitted via email or not using the FRL. This circumstance may be cause for Proposal rejection.

17.10 Consultants should use the following filename format for Proposals:

- (a) Technical Proposals: **TechPro - [insert Consultant Name] – MCA-Cote d’Ivoire**
- (b) Financial Proposals: **FinPro - [insert Consultant Name] – MCA-Cote d’Ivoire**

➤ Delete Clause ITC 20 in its entirety and replace with:

20. Proposal Opening 20.1 The MCA Entity shall open the outer envelopes/cartons in a public meeting at the address, date and time **specified in the PDS** as soon as possible after the deadline for submission and sort the Proposals into Technical Proposals or Financial Proposals as appropriate. The MCA Entity shall ensure that the Financial Proposals remain sealed and securely stored until such time as the public opening of Financial Proposals takes place.

20.2 The Financial Proposal shall remain password-protected, until the formal opening of Financial Proposals in the future, at which time the MCA Entity shall request Consultants who qualified technically to provide those passwords. Consultants who provide the passwords to open the Financial Proposals before that time, may have their Proposals rejected.

Section II. Proposal Data Sheet – D. Submission and Opening of Proposals

➤ Delete ITC 17.2, 17.3, 17.5 and 17.7 and replace with:

ITC 17.3	Written Power of Attorney is required.
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Section IV. A - Technical Proposal Forms

Delete Form TECH 1 in its entirety and replace with Form TECH 1 attached to this Addendum.

Section IV. B – Financial Proposal Forms

Delete Form FIN 1 in its entirety and replace with Form FIN 1 attached to this Addendum.

Section V. Terms of Reference is deleted in its entirety and replaced with revised Terms of Reference attached to this Addendum N° 02. Revisions are highlighted in the document.

All other terms and conditions of the RFP and its Addendum n°01 remains unchanged.

Sincerely

National Coordinator, CNPC

Form TECH-1. Technical Proposal Submission Form

[Location, Date]

To:

*National Coordinator
MCA-Côte d'Ivoire/CNPC
Immeuble Tropique III, Angle Rue 148 Jesse Owens
et Blvd de la République (Face Hôtel Tiama)
Sieme Etage, Apt. D81-82
Abidjan-Plateau, Cote d'Ivoire*

Ladies and Gentlemen:

**Re: Environmental and Social Oversight Consultant (ESOC) for the Abidjan Transport
Project (ATP)
RFP Ref: CNPC/Consult/FBS/022**

We, the undersigned, offer to provide the consulting services for the above-mentioned assignment in accordance with your Request for Proposal (RFP) dated **[Insert Date]** and our Proposal.

We hereby certify that we are not engaged in, facilitating, or allowing any of the prohibited activities described in the MCC Counter-Trafficking in Persons Policy and that we will not engage in, facilitate, or allow any such prohibited activities for the duration of the Contract. Further, we hereby provide our assurance that the prohibited activities described in the MCC Counter-Trafficking in Persons Policy will not be tolerated on the part of our employees, or any Sub-Consultants, or Sub-Consultant employees. Finally, we acknowledge that engaging in such activities is cause for suspension or termination of employment or of the Contract.

We acknowledge notice of MCC's Policy on Preventing, Detecting and Remediating Fraud and Corruption in MCC Operations¹. We have taken steps to ensure that no person acting for us or on our behalf has engaged in any corrupt or fraudulent practices described in ITC Clause 3. As part of this, we certify that:

- (a) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to:
 - (i) Those prices;
 - (ii) The intention to submit an offer; or
 - (iii) The methods or factors used to calculate the prices offered.
- (b) The prices in this offer have not been and will not be knowingly disclosed by us, directly or indirectly, to any other offeror or competitor before Proposal opening or Contract award unless otherwise required by law;
- (c) No attempt has been made or will be made by us to induce any other concern to submit or not to submit an offer for the purpose of restricting competition; and
- (d) We have no conflict of interest in accordance with ITB Clause 5.5 [*insert, if needed: “, other than listed below.”*] [*If listing one or more conflicts of interest, insert: “We propose the following*

¹ Available at www.mcc.gov/resources/doc/policy-fraud-and-corruption

mitigations for our conflicts of interest: *[Insert description of conflict of interest, and proposed mitigations.]*

We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal **in accordance with Section II, Proposal Data Sheet – ITC 17 of the RFP.**

We are submitting our Proposal in Association with:

[Insert a list with full name and address of each associated Consultant].²

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We are attaching herewith information to support our eligibility in accordance with Section III of the RFP.

If negotiations are held during the initial period of validity of the Proposal, we undertake to negotiate on the basis of the nominated Key Professional Personnel.

Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations, and we undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in this RFP.

We understand and accept without condition that, in accordance with ITC Clause 28.1, any challenge or protest to the process or results of this procurement may be brought only through the MCA Entity's Bid Challenge System (BCS).

We understand you are not bound to accept any Proposal that you may receive.

We acknowledge that our digital or digitized signature is valid and legally binding.

Yours sincerely,

[Authorized Signatory]

[Name and Title of Signatory]

[Name of Consultant]

[Address of Consultant]

Annexes:

1. Power of Attorney demonstrating that the person signing has been duly authorized to sign the Proposal on behalf of the Consultant and its Associates;
2. Letter(s) of Incorporation (**or other documents indicating legal status**); and
3. Joint Venture or Association Agreements (**if applicable, but without showing any Financial Proposal information**).
4. **Other documents, as required in the PDS**

² [Delete in case no Association is foreseen.]

Form FIN-1. Financial Proposal Submission Form

[Location, Date]

To:
*National Coordinator
MCA-Côte d'Ivoire/CNPC
Immeuble Tropique III, Angle Rue 148 Jesse Owens
et Blvd de la République (Face Hôtel Tiama)
8ieme Etage, Apt. D81-82
Abidjan-Plateau, Cote d'Ivoire*

Ladies and Gentlemen:

**Re: Environmental and Social Oversight Consultant (ESOC) for the Abidjan Transport Project (ATP)
RFP Ref: CNPC/Consult/FBS/022**

We, the undersigned, offer to provide the consulting services for the above mentioned assignment in accordance with your Request for Proposal (RFP) dated [Insert Date] and our Technical Proposal.

Our attached Financial Proposal is for the fixed price of [Insert amount(s)³ in words and figures].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, as indicated in Paragraph ITC 16.1 of the PDS.

Commissions and gratuities paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract, are listed below:⁴

Name and Address of Agents	Amount and Currency	Purpose of Commission or Gratuity

We understand you are not bound to accept any Proposal you receive.

We acknowledge that our digital or digitized signature is valid and legally binding.

Yours sincerely,

³ Amount must coincide with the ones indicated under total price of Form FIN-2.

⁴ If applicable, replace this paragraph with “No commissions or gratuities have been or are to be paid by us to agents relating to this Proposal and Contract execution”.

[Authorized Signatory]

[Name and Title of Signatory]

[Name of Consultant]

[Address of Consultant]